



*Training Center*  
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*School Closing #469*

## **Student Rules**

1. To enroll in this Apprenticeship School you must be of legal working age, have a High School Diploma or GED equivalent. If you are not currently employed by a Master Plumber you must be actively seeking employment with a Master Plumber. You **will not** be permitted to enter the 2nd year of this program if you are not employed full time with a Master Plumber. Refer to Employment Requirement Document included with this packet.
2. If a student changes jobs during school, he or she must submit new employers information to the school administrator.
3. Calculators are required for school. It is your responsibility to provide your own calculator.
4. **NO SMOKING AT ALL!!!**
5. **NO CELL PHONES** permitted in class rooms or shop. If you are on call or are expecting an emergency call you **must** give your phone to your instructor to keep at their desk.
6. There will be no intoxicating beverages or drugs permitted on school grounds. Any student who appears to be under the influence will not be permitted to attend class and must leave the school grounds.
7. Damage or defacing of property will not be tolerated and will be grounds for immediate dismissal.
8. Attendance records and grades will be sent out two times a year. Grades will be sent to the student and the student's employer. Any student who does not meet an average of 70% in each class will not be permitted to advance to next years class.

### **PSA PHCC APPRENTICESHIP SCHOOL MISSION STATEMENT:**

PSA PHCC is dedicated to the promotion, advancement, education and training of the industry for the protection of our environment & health, safety & comfort of society

9. Students may not miss **(4)** nights in any one school year. If a student misses a fifth night in any one year, they will be given an incomplete for the year and may not advance to the next year. Fourth year students will receive an incomplete and will not graduate. There will be no exceptions to this rule.
10. Bad attitudes and misconduct towards other students, instructors and/or director's is grounds for dismissal. The School Board is the final decision maker on these actions.
11. Any medical condition that requires you to miss school must be reported to your instructor. If this medical condition causes you to exceed your attendance allowances you will be given an incomplete for that course, you may however return next year to complete the course at no charge.
12. If you are dropped from any course for any reason other than medical or military leave you may return the following year but you must pay full tuition for that year.
13. **NO REFUNDS** after the first night of school!
14. No Parking in Handicap spots or restricted areas. You will receive a legal parking ticket.
15. Speeding and reckless driving will not be tolerated and will be grounds for immediate dismissal.
16. A Student may request, at any time during the school year, a meeting in front of the school board. The student must submit their request in writing to their instructor or school administrator. The school board meets the second Monday of each month.